

Schutz American Schools of Alexandria Foundation

Board of Director's Meeting

February 20, 2010

WebEx provided by Optimization

Convened at 10:30 AM

Present: Ann Akers, Stephen Brooks, Ken Cooke, Gloria Holcomb, Amanda Johnson, Ed Nicholas, Lavina Pattee, Bill Pollock, Ed Pollock, George Reed, Jean Stultz, and Ron Walters

Regrets: John Meloy, Marina Moraitis

The minutes of the SASAF July 18, 2009 meeting were approved.

Ed Pollock reviewed the SASAF Purpose: Foster community among Schutz alumni and friends and continued association with Schutz American School of Alexandria.

George Reed presented the nomination for secretary and treasurer. The board elected Amanda Johnson as secretary and George Reed as treasurer.

Ed Pollock reviewed the list of Activity Leaders designated for the following: Newsletter; Web Presence & Strategy; Grand Reunion; Schutz School Liaison; Budget and Finance; and Community Building & Strategy. Discussion followed concerning the importance of recruiting additional members for these areas of work. Chairpersons are encouraged to tap into the resources available through face book. Amanda Johnson reported there are four Schutz related groups now that have a range of 62 to 396 members. She has agreed to create and administer a group for SASAF. Invitation to the other existing groups would be sent to encourage persons to join the above-mentioned committees.

George Reed made contact with Elisa Jackson regarding her position as Schutz School Liaison and mentioned the proposed next Grande Reunion for the DC area and SASAF's interest in connecting with more recent Schutz graduates. The Board voted to appoint Elisa Jackson as the Schutz School Liaison. Ed Pollock will contact Elisa to inform her of the board election.

Stephen Brooks reported the budget committee would need to review the finances and would have a proposed budget prepared for the next board meeting. Stephen will work with Ann Akers, Ron Walters and George Reed on this budget.

The effort to reactivate the Community Building Committee is still in progress. A chairperson needs to be identified and Ed Pollock asked the board members for suggestions. As discussed in July the committee needs to work closely with the Web Presence, Newsletter and Nominating committees. Ed Pollock will coordinate this effort.

Lavina Pattee reported on the Scholarship Review committee and currently doesn't see a need to change anything.

Ideas on how to schedule the next Board meeting and the required annual membership meeting were shared. The following decision was made. A WebEx meeting will be scheduled for July 3 or 10, a more informal Schutz gathering will be held on the traditional day (Sunday, July 25, 2010) of New Wilmington Mission Conference, and the SASAF board will gather the weekend of July 30-Aug 1 at the Stultz farm in Butler with the meeting set for Sat. July 31 at 1:00 PM. Fulfillment of the annual membership meeting will be through an open invitation issued to others who wish to join in for the picnic that evening. Jean agreed to make arrangements for the informal gathering for July 25 in New Wilmington.

Lavina Pattee agreed to connect with Massimo Laterza, Rhonda Shoeb, Debbie Bacon, and Elisa Jackson requesting a scholarship recipient be identified as soon as possible so that the treasurer Ron Walters may forward the \$1000 for that individual.

A plaque designated as The George and Mary Lou Meloy Memorial Scholarship to which yearly scholarship recipient names would be engraved is being researched by Steven Brooks.

There was a request and discussion of past and current financial reports. The committee will discuss and report at the next meeting.

Ed Nicholas reported that he has the text of the last newsletter ready for the web site and is working on the photos. Ann Meloy has agreed to assist with the web site work. Detailed instructions for communicating via the web will be developed by Ann and Ed. It was suggested material be sent to Ann. The privacy issue was addressed and Amanda Johnson agreed to work with Ed to develop the method for links that offer by invitation only.

Ed Nicholas asked board members to review calendars and send to him any date conflicts that fall in June or July 2011 as plans are being developed for the next Grande Reunion in the Washington, D.C. or Baltimore area.

The Board was reminded that two member's term would expire in the year 2010 and to be thinking about potential board candidates. The terms for officers expire the date of the annual meeting.

A motion was made to create an interim secretary position to be filled by Amanda Johnson. The motion was seconded and passed.

Ron Walters announced that the bulk mail permit expires the end of March. It was suggested, in consultation with Ann Meloy who received the responses of the last mailed newsletter, some report could be mailed out along with more specific directions on use of the web site.

Thank you was expressed to Carolyn Pollock for writing the last newsletter and to Janie and Ron Walters for mailing this last issue.

Bill Pollock was thanked for facilitating the WebEx meeting for the board.

Motion for adjournment at 11:55 was made, seconded and passed.

Jean Stultz, Secretary retired
Amanda Johnson, newly elected Secretary

Addendum: Financial Report

Checking Account as of 12/31/09	\$ 8684.90	Certificates of Deposit as of 12/31/09
Income to date 2/20/10	<u>90.00</u>	History Book \$ 1726.07
	8774.90	General Fund \$ 1726.07
Expenses as of 2/20/10	<u>503.06</u>	General Fund \$ 5753.62
Checking Account as of 2/20/10	\$ 8271.84	