

Schutz American Schools of Alexandria Foundation  
Board of Director's Meeting  
Butler, Pennsylvania  
July 22, 2006

Present: Stephen Brooks, Gloria Holcomb, Marina Moraitis, Ed Nicholas, Bill Pollock, George Reed, Jean Stultz, and Janie & Ron Walters  
Regrets: Alexandre Byron-Exarcos, Sam Farmerie, Massimo Laterza, and Len Millison  
Guests: Sherri Brooks, Larry & Lavina Pattee, and Carolyn Pollock

President Ed Nicholas opened the meeting at 2:30 PM.

George Reed read the minutes of the July 23, 2005 meeting of the Board, which were approved as received.

Treasurer. Ron Walters distributed a financial statement showing total income for the 2005-2006 year was \$ 5161.71 while expenses totaled \$ 2747.84 leaving a balance of \$2413.87 for the year. Added to the balance as of 7/01/05 of \$8408.19 the bank account balance as of June 30, 2006 is \$10822.06. Ron noted that no scholarship funds had been forwarded to Schutz School this budget year.

In response to the question raised about set aside funds for the publication of the history book the minutes show that the current amount is \$1000 that represents the 04-05 and 05-06 years. It was recommended that this amount be put into a CD and that the Board vote this action each year. Ed Nicholas will communicate with Charlotte Weaver-Gelzer and Alice Meloy to establish clarification on expectations between SASAF Board and the writers of the History of Schutz School i.e., plans to underwrite the cost of publication, who owns the copyright, and other legal aspects related to such a project.

Marina Moriatis gave a report of the Reunion Committee meeting that was held in October 2005 in Ottawa when brainstorming and preliminary planning took place. This was followed with a teleconference in June that resulted in a chosen theme "Celebrating Who We Are" and the first draft document developed by the committee was distributed along with a draft registration form prepared by Ann Turnbull. Marina will prepare a message for the upcoming newsletter and publish the registration form. Ann Meloy has agreed to join the committee and handle the registration.

**The Board approved the appointment of Stephen Brooks as chairman of the Fund Grant Committee and Gloria Holcomb and Larry Pattee as members of that committee.** Steven distributed copies of "A Helping Hand for the Ottawa Grand Reunion" form, which includes an application that would be returned to Stephen. He also distributed copies of an announcement to be printed in the newsletter and appear on the web site.

**The Board voted to set aside \$ 1750 from the general budget to offset portions of travel expenses for the Ottawa Reunion Planning Committee.** It was noted that in the fall of 2006 the committee would meet in Minnesota and the spring of 2007 in Ottawa.

The Reunion Committee requested \$200 to offset the cost of mailing out a “teaser” postcard. Bill Pollock offered to print the cards for the committee.

Marina explained that the issue of passports needed for Canada is under discussion between the US and Canada, and there is the possibility that passports may not be required.

The use of Classmates and/or MySpace would be valuable, however the task needs to be assigned to someone who would have the time and ability. It was agreed that everyone needs to be involved in making contacts and a good mechanism used in the past was that of having class representatives. Bill Pollock agreed to be the “point person” for the Internet Espionage Committee (find a champion for each class year and feed that back to him) He will then develop the mechanism to circulate and share information that will enable follow-through.

Advance payments will need to be made to Carleton University: 1) deposit in August '06, 2) deadline for registration on June 14 of '07 and 3) balance owed on July 30 of '07.

**The Board agreed that the treasurer should forward an amount to Marina to cover these advance costs.**

In light of SASAF having announced their reunion for 2007 several years ago, it was agreed that Marina should contact Debbie Bacon at Schutz School regarding their plans for a 2007 reunion and advise her that SASAF is not in support of this event.

Following discussion on the Schutz School Scholarship Fund it was agreed that Stephen Brooks would write to Massimo Laterza with specific information and requirements of SASAF. To be included in the letter: \$ 1000 is available for this year and next year; the School is to identify a scholarship recipient; a thank you letter from the recipient be received by SASAF on October 15th of the school year.

George Reed circulated a letter he drafted that will be given to each Schutz graduate. Included is the offer of a free membership for the first year pending the return of a form that will give their name and address. It was suggested that the letter be revised to include former students and staff. George will send this letter to Schutz to the attention of Debbie Bacon/Massimo Laterza and request it be given to seniors now and a second one to be given later on. George was thanked for his good letter.

Janie Walters shared that Debbie Bacon sent to them the addresses of the parents of former students. It was noted that we need some research done on recent graduates, former faculty and a system to contact teachers who are completing their teaching at Schutz.

**The Board voted to have Stephen Brooks assume the position of vice president of SASAF.** Also nominated to a three-year term 2006-2010 and announced at the Alumni meeting will be Lavina Pattee and Ann Quick Ackers.

A resignation request was received from Alexandre Exarcos. **The Board voted not to accept the resignation** but to instead encourage him to stay on the board. Bill Pollock agreed to contact him to encourage him to continue.

An email was received from Charlotte Weaver-Gelzer and Alice Meloy re the history book. .... “We want to make the following report to you and the Board on our work. The most difficult aspect of the project has been finding an effective way of organizing all the material, and we have struggled with a variety of methods before finding one that suits both the subject matter and us. At present, the writing is going very well, the book is taking shape satisfactorily, and we feel we have traction at last. We have one request: is it possible to share the Schutz email list with us? We've found that email works better than phone calls for individual contacts with Schutz people, and we are finding the need to touch base with several people to confirm the details of some of the stories we are including.” **The board voted to share the email addresses with the history book writers.**

The Board agreed on the importance of having Schutz School representatives at the Ottawa Reunion. It was suggested that Massimo be invited to speak on Egypt Today and that effort be made to have the new headmaster attend and give a report on his first year at Schutz. Larry Pattee was asked to contact the new headmaster. Effort will be made to fund travel and conference expense.

The gathering at New Wilmington for 2007 will be held with a luncheon for Schutz alumni and friends

An opportunity for advance registration for Ottawa will be given at the Alumni Reunion in New Wilmington. All Board members committed to attend the Ottawa event.

Ed reported that he would continue working on the File Maker Pro data base program to make the mailing list available. Also Karim Rizkallah, Marina's son, has been hired at a cost of \$200 to work on the Alumni Website.

George Reed and Stephen Brooks were given permission to work up a generic Schutz T-shirt that could be sold.

Information was shared on the evacuation status of John, Claire & Georgio Meloy from Lebanon.

Jean Stultz, Secretary

Schutz School Alumni Membership Meeting  
Sunday, July 23, 1006  
New Wilmington, Pennsylvania

Alumni and friends gathered in the social hall of the New Wilmington Presbyterian Church at 1:00 PM for a buffet lunch followed by a short business meeting of the membership.

President Ed Nicholas welcomed everyone to the annual gathering of Schutz School Alumni.

Ron Walter, treasurer gave the financial report of SASAF.

Plans for the Schutz Grand Reunion to be held at Carleton University, Ottawa, Canada July 12-15, 2007 were shared. An opportunity to pre register was encouraged and many did sign up to attend the Ottawa event.

Ann Quick Akers and Lavina Pattee were elected to the Board of Schutz American Schools of Alexandria Foundation.

Special greetings were received from Gib McGill who is serving in Iraq and Willis McGill shared photos and information on some of Gib's experiences.

The business meeting was closed at 3:30 PM.

Jean Stultz, Secretary

