

Schutz American Schools of Alexandria Foundation
Board of Director's Meeting
July 27, 2002 4:00 PM
Butler, PA

Present: Mary Anna Bode, Sam Farmerie, Edward Nicholas, Bill Pollock, Jean Stultz, Janie Walters, Ron Walters, Rebecca Wozniak-Gelzer, and Massimo Laterza.
Guests included Charlotte Weaver Gelzer, Larry Pattee, Lavina Pattee & Carolyn Pollock
Regrets were received from Jane Meloy and Len Millison

The minutes of the July 21, 2001 board meeting were approved as corrected and received.

Treasurer Ron Walters distributed financial reports for the budget year of July 1, 2001 to June 30, 2002 giving details of income to membership, scholarship, Schutz history book, note cards, and reunion as well as disbursements. The current balance in the SASAF bank account is \$5700.18. The board approved the following appropriations:

- \$1152.00 deposit for 2004 reunion at Snow Mountain Ranch
- \$ 50.00 donation to New Wilmington U.P. Church for use of social hall
- \$ 500.00 to Massimo Laterza previously approved for travel expense
- \$ 500.00 to Weaver-Gelzer and Meloy for expenses – Schutz history
- \$1200.00 to Schutz School for scholarship

President Bill Pollock reported on the current status of SASAF as a charitable organization. In order for SASAF to continue, the CT Corporation reports to Delaware our corporate status. It was noted on the financial statement that \$366.66 was paid to CT Corporation System for statutory representation for 16 months. To renew SASAF tax exempt status we need to submit records of the last 5 years which are not yet available from the point that we organized from SAS Inc. to SASAF in 1999. Bill will continue to investigate ways to reclaim our tax-exempt status. Discussion resulted in the following suggestions: advertise the need for funds to make this happen to be designated to the reunion; put a financial report in each newsletter interpreting the numbers; adjust dues amount; set a goal and keep reporting attainment toward goal.

Ed Nicholas reported that he has been working to develop a new alumni database with a web interface that would provide access to dues paying members. It has been difficult transferring information back and forth because of different systems in use. Ed will be in touch with Jane Meloy to check on the web site. The special mailing will occur in the next three months and will include: information on the 2004 special reunion; the need for financial support; a questionnaire to update vital information; permission to share information; a request for volunteers to assist in managing the web site/data base and communication functions; and a method for members to indicate their willingness to receive the newsletter via email. The issue of current legal size pages of the newsletter vs. 8 2/1 X 11 size as well as the number of pages allowed needs to be investigated. Carolyn Kraft and Ron & Janie Walters volunteered to help with the mechanics of getting this special mailing ready. Charlotte suggested there be a sign up sheet at the reunion on Sunday for folks to indicate their willingness to receive the newsletter via email.

Charlotte Weaver-Gelzer shared with the Board that she and Alice Meloy have learned a lot this past year as they developed the book proposal. They have learned how to manage the volume of material to prepare forms that are acceptable and now can see the light at the end of the tunnel. They have also agreed on the actual format for the book. The Presbyterian Historical Society would be a natural vehicle for producing the book and would do it but they lack the marketing capacity.

Rebekah Woziak-Gelzer reported for the committee for the Special 2004 Reunion. The group met at the home of Ann Meloy. Cyn Beck Croasdalle proposed the site in Colorado and the committee felt the name would attract participation. Snow Mountain Ranch was the only site available. Ed Nicholas and Rebekah visited the site and emphasized the attractiveness of family orientation and that the cost includes everything. They brought lots of material to share with the Board and with those attending the 2002 reunion. The dates have been set for July 14-18, 2004. Three lodges have been reserved and the cost per person will be determined by the number in the room. For three nights (Thursday-Saturday) estimated cost for individual is \$330 for room and food. For a couple it would be \$220/person and for a dorm type group it would be \$180/person. It was agreed that a registration fee of \$25 would be appropriate. There is shuttle service from the airport for \$45. Ann Meloy has agreed to handle the registration, the mechanics of which will be worked out with treasurer Ron Walters.

Effort was put into organizing regional reunions but produced poor response. Although it is an excellent idea, Rebekah does not have the time to give to this project and it needs more time to develop.

Massimo Laterza reported on the visit of two school administration groups for accreditation for Schutz. The school has been reaccredited but along with this comes a long list of recommendations, which may or may not be addressed within 5 to 10 years. Some major items include facilities and security. Standards have changed so there is need to upgrade safety, electricity, evacuation and alarm systems. The science lab needs improved and a report should be submitted by December. There are also the reoccurring needs for counselors and ESL supports. Enrollment at the end of the year was 216 but expectation for next year is 200-205. Current economy in Egypt is LE 5 to \$1.00. Student population is twenty-five to thirty percent American, about a third are Egyptian but this is now increasing to 45-57%. Bob Woods, current head of the school will submit his resignation at the end of the 2002-2003 school year so a search is on for his replacement. The Board expressed thanks to Massimo. Massimo was asked to see that a thank you for scholarship funds be sent to SASAF to be included in the newsletter.

The election of officers was conducted by the Board resulting in

Ed Nicholas, President

Alice Meloy, Vice President

Ron Walters, Treasurer

Jean Stultz Secretary

Janie Walters, Newsletter

Rebekah Wozniak-Gelzer – Special Reunion Coordinator

Massimo Laterza, Schutz School Liaison

Continuing as at large member of the Board:

Mary Anna Bode
Sam Farmerie
Jane Meloy
Len Millison
Bill Pollock

Ed Nicholas will direct the report to the Alumni gathered at the annual reunion on Sunday, July 28 in New Wilmington.

Submitted by Jean Stultz, Secretary